**The idea-t framework Heuristics Planning Meeting Agenda v2**

**Influencing the design-evaluation and acquisition of tools to support testing**

12 heuristic questions to provoke thought and ideas

Use this agenda to help you make a plan for using idea-t. Decide your goal for using idea-t, who needs to be involved, where you will apply idea-t and how long you want to spend.

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| **Theme** | **Keyword** | **Heuristic Question** | **Discussed** | **Needs deep dive?** |
| Why? | Why? | H01 Why is this tool needed? |  |  |
| Who? | Who? | H02 Who will use of be affected by this tool? |  |  |
| Who? | Experience? | H03 What previous experiences do people bring to this tool? |  |  |
| Who? | Communication? | H04 What communication needs or preferences do people have? |  |  |
| Who? | Learning Goals? | H05 Do people want “tool mastery” or “task completion” when learning to use the tool? |  |  |
| Who? | Learning Preferences? | H06 What learning preferences do people have? |  |  |
| Context? | Where? | H07 Where will the tool be used? |  |  |
| Context? | Workflows? | H08 What workflows is the tool part of? |  |  |
| Context? | Risks? | H09 What risks are associated with the workflows that the tool is part of? |  |  |
| Context? | Autonomy? | H10 What autonomy of work styles is allowed in those workflows and teams? |  |  |
| Context? | When? | H11 When will the tool be used? |  |  |
| Context? | How Long? | H12 How long will the tool be used? |  |  |

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| Goal: | Who to involve? | Which heuristics? | What order? | How long to spend? |
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**Need more information?**  The idea-t framework and the heuristics are on the GitHub Repository: <https://github.com/hci-lab-um/heuristics-for-test-tool-design>. Start in the README file, which has links to "how to use" information, mind map skeleton, flowcharts, and examples of how people have used the heuristics.